

NET 1 Network and Telecommunications Policy

Adopted by the Cooperative Board November 9, 2006

The Lakeland Library Cooperative maintains a network infrastructure for both its members and the public to access Lakeland services and Internet resources.

NET 1.1.1 Lakeland Network Services

1.1.1 Network Services

Lakeland provides a network designed around shared access to the Internet and/or Lakeland services. Services include, but are not limited to, leased circuits, Firewall, IP address, Antivirus and Web filtering, Intrusion Detection and Intrusion Prevention, bandwidth management, Email, Web, DNS and the ILS systems including the OPAC, Database, Training and Telephone renewal services.

1.1.2 Effect of Member Systems on Lakeland Network

The Lakeland network is designed around shared access by member libraries to the Lakeland Library Cooperative resources and the Internet. The Lakeland network is designed around Lakeland and its member libraries systems. This includes systems owned and operated by Lakeland or a member library. Expanding any network to include systems outside those owned and operated by Lakeland or a member library may have a dramatic effect on the overall network, including the availability, efficiency and security of the Lakeland networks.

1.1.3 Network Stability

Lakeland encourages its members to discuss their network configurations and needs, both current and future, in the interest of providing a stable and secure network.

NET 1.2 Lakeland Security

1.2.1 General

The Lakeland Library Cooperative monitors traffic from networks connecting to Lakeland for the purpose of securing data to/from member libraries and the public.

1.2.2 Security Methods

Lakeland implements different security processes for the Lakeland network and adjusts those processes as needed. Security processes include, but are not limited to, virus scanning, Intrusion and Exploit detection/prevention, IP address assignment, and port and bandwidth management.

1.2.3 Non-Lakeland Access

Expanding network access to systems not owned, managed and located at Lakeland HQ or a member library to the Lakeland Networks is limited. Access by either wired or wireless connectivity may be restricted by, but not limited to, type, time, and bandwidth.

1.2.4 Security Action

Lakeland tracks and if needed, takes action upon issues that may affect the security of Lakeland Networks.

NET2 Universal Service Fund (USF) Responsibilities

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2.1.1 General

Members connecting to Lakeland through a Lakeland managed circuit can request Lakeland to file for USF funding. Members will need to certify that they comply with all requirements for filing to Lakeland. Members connecting through any other way are responsible for filing for any USF funds.